

**SOUTH FLORIN SOCCER CLUB  
BYLAWS**

**ARTICLE I  
Name**

The name of this organization shall be South Florin Soccer Club (SFSC), Inc., hereinafter referred to as the Club. The Club is affiliated with the Sacramento Youth Soccer League (SYSL), and South Area Recreation, Inc. (SRI).

**ARTICLE II  
Objective**

The objective of the Club shall be to actively work to promote the development of youth between the ages of four (4) through eighteen (18) by providing organized recreational soccer. The Club colors shall be Maroon and Black.

**ARTICLE III  
Membership**

Section 1. Club Members. Individuals supportive of United States Soccer Federation (USSF) soccer who are the parents or legal guardians of children currently playing soccer for the Club and who have paid in full all registration fees owed to the Club as well as past Members in good standing. Continued membership is dependent upon compliance with all governing documents of this Club.

Section 2. Discrimination Prohibited. Members are prohibited from discrimination against other members on the basis of race, sex, religion, martial status, sexual orientation, national origin, or ethnicity.

Section 3. Member Voting Rights. The parent(s) or legal guardian(s) of one or more siblings properly registered as players with the Club, included registered players themselves, shall constitute a family. On each matter submitted to a vote of the Members, each family shall be entitled to one vote. Proxy voting is not permitted. The total of votes cast may never equal more than the number of registered players plus the Board of Directors.

Section 4. Meetings. There shall be general membership meeting in the month of November of each calendar year for the purpose of electing new Board Members.

Section 5. Place of Meetings. Membership meetings shall be held within the geographic boundaries of the Club's membership.

Section 6. Quorum. Fifteen (15) families shall constitute a quorum for the transaction of business at a meeting of the Members. However, for purpose of recalling one or more Board Member, the quorum requirement shall be 30% of the voting power of the Members.

**ARTICLE IV  
Board of Directors**

Section 1. Board of Directors. The members shall elect eleven (11) Board Members. Each nominee must be a member of the Club in good standing and each Board Member elected shall have one vote at Board of Director meetings. Board Members shall be elected at the November General Membership meeting and shall consist of the following positions: Manager; Assistant Manager; Secretary; Treasurer; Registrar; Head Coach; Referee Coordinator; Equipment Manager; Assistant Equipment Manager; Fundraising Coordinator; Team Parent Coordinator.

- a. **Manager.** It shall be the responsibility of the Manger to preside over all meetings and coordinate all Club activities. The Manager shall attend all affiliation meetings (SYSL, SRI, etc.)
- b. **Assistant Manager.** It shall be the responsibility of the Assistant Manager to preside over all meetings and coordinate Club activities in the absence of the Manager. The Assistant Manager shall secure field permits and meeting sites. Upon request of the Manager, the Assistant Manager shall chair any special committees. The Assistant Manager shall coordinate the Club's Webpage.

- c. **Secretary.** It shall be the responsibility of the Secretary to accurately record the minutes of each meeting and preserve all official records and documents of the Club's activities. Prior to each meeting, the Secretary will provide the meeting agenda and previous meeting minutes to each Board Member. The Secretary shall also be responsible for developing Club newsletters and for printing and mailing said newsletters at the direction of the Manager.
- d. **Treasurer.** It shall be the responsibility of the Treasurer to receive and deposit funds in the Club bank account. The Treasurer shall keep an accurate accounting of all financial transactions and make them available for viewing by the Members upon reasonable request. A report of these transactions is to be distributed to the Board Members at each regularly scheduled meeting. The outgoing and incoming Manager and Treasurer shall perform an informal audit at the conclusion of each regular soccer season.
- e. **Registrar.** It shall be the responsibility of the Registrar to advertise registration dates and notify by mail, all Club members from the previous season. The Registrar is responsible for conducting soccer player registration. The Registrar will also verify team registration and rosters, submit them to SYSL, and also maintain an up to date list of players, coaches, referees, and volunteers with phone numbers, addresses, and other pertinent information.
- f. **Head Coach.** The Head Coach shall be responsible for the instruction and supervision of the coaching staff, including conducting meetings as needed. The Head Coach is responsible for delegating all practice fields to coaches, ensuring that all coaches of record have attained at least an "F" Coaching Certificate, collecting all game scores in a timely manner, and forwarding all compiled game scores to the SYSL Standings Coordinator in a timely manner. The Head Coach shall also inform the Members of scheduled coaching clinics.
- g. **Referee Coordinator.** The Referee Coordinator shall schedule referees for all home games, inform Members of scheduled referee clinics, and with the assistance of the Registrar, maintain a list of certified Club referees.
- h. **Equipment Manager.** It shall be the responsibility of the Equipment Manager to distribute uniforms and equipment to team coaches and maintain a checkout list of such supplies. At the end of each soccer season, the Equipment Manager shall collect all uniforms and equipment and maintain a proper storage facility for the Club. With the approval of the Board of Directors, the Equipment Manager may purchase equipment, supplies and uniforms.
- i. **Assistant Equipment Manager.** It shall be the responsibility of the Assistant Equipment Manager to make available to all Club coaches, nets, flags and other game-day equipment. At the end of each soccer season, the Assistant Equipment Manager shall account for all equipment and submit to the Equipment Manager. The Assistant Equipment Manager shall be responsible for selecting and ordering awards for each Club player.
- j. **Fundraising Coordinator.** The Fundraising Coordinator shall coordinate and direct all fundraising events for the Club membership.
- k. **Team Parent Coordinator.** The Team Parent Coordinator shall maintain contact with all team parents for the distribution of vital information to their respective teams and conduct meetings as deemed necessary to assure communication between the Board and team parents. The Team Parent Coordinator will be responsible for selection of a photographer and coordination of team pictures. The Team Parent Coordinator shall plan, organize and coordinate the Club's Opening Day events.

Section 2. Term of Office. The term of office for Board Members shall be a minimum of one year.

Section 3. Removal of Board Members. Any Board Member who does not attend two consecutive regularly scheduled Board meetings may be removed from office by a majority vote of the Board of Directors. Any Board Member who does not perform the duties of the office as outlined in Section I of this Article may be removed by a majority vote of the Board of Directors. Vacancies on the Board may be filled by a majority vote of the remaining Directors.

Section 4. Board Responsibilities. The Board of Directors shall be responsible for enforcing and interpreting these Bylaws, the Club's Rules and Regulations, and the laws of the game. The Board shall govern all special events and have the authority to promulgate rules or regulations for situations and circumstances not specifically covered by the existing governing documents and to suspend, bar completely, or otherwise discipline any player, coach, assistant coach, team parent, referee, official, or any Member of the Club.

Section 5. Insurance. The Board shall procure and maintain reasonable property insurance coverage, provided it is available, to cover the Club's supplies, equipment, and uniforms in case of theft or damage due to fire, flood, or other natural disaster.

## **ARTICLE V** **Board Meetings**

Section 1. Meeting Dates. Regular meetings of the Board of Directors will be held on the Thursday following the second Tuesday of each month, but no less than six times each year.

Section 2. Quorum. A majority of the Board of Directors must be present to constitute a quorum for the transaction of business at the Board of Director's meeting.

Section 3. Agenda. The general outline for all regular Board meetings shall be as follows:

- I. Call to Order
- II. Roll Call
- III. Approval of minutes (previous meeting)
- IV. Board Member reports
- V. Old Business
- VI. New Business
- VII. Good of the Game
- VIII. Adjournment (the date, time and location of the next regular meeting will be set)

Section 4. Special Meetings. The Manager or any two Board Members may call special meetings of the Board of Directors for any purpose at any time.

## **ARTICLE VI** **Teams**

Each team shall have a certified coach and team parent who proactively support the Club's fundraising activities.

## **ARTICLE VII** **Rules of Order**

Robert's Rules of Order shall be deemed as adopted at all meetings of the Club unless the Board of Directors, by a majority vote, adopts alternative procedures.

## **ARTICLE VIII** **Dissolution**

Should the Members approve dissolution of this Club at a duly held meeting of the Members, all assets remaining after payment of all Club debts shall be transferred to the Sacramento Youth Soccer League for the continued development of youth soccer.

## **ARTICLE IX** **Amendment of Bylaws**

These Bylaws may be amended or revoked in any respect by the vote of not less than ten percent (10%) of the voting power of the Members.